



Pick-up Date:

Pick-up Time:

Drop-off Time:

Reservation#

Tel: 217-342-1111 / email: info@theluxurybus.com

| | | |
|----------|--------------------|--|
| Bill To: | Primary Passenger: | Booked On: Arr. By: PO/Client #: |
|----------|--------------------|--|

| | | | | |
|-----------------|--------------|--------|-----------|--|
| # of Passengers | Vehicle Type | Car(s) | Driver(s) | |
| | | | | |

| |
|--|
| Passenger and Routing Information |
| Passenger: |
| Phone: |
| Pick-up: |
| Drop-off: |
| Comment / Notes: |

| | |
|----------|--------|
| Pmt Type | Status |
| | |

| |
|----------------------------------|
| Charges & Fees |
| Flat Rate: |
| Total Due (USD) |
| Payments/ Deposits (USD): |
| Total Outstanding (USD): |

The Luxury Bus Rules

In this contract, "You" means the customer referenced below and signing this contract. "We" means The Luxury Bus. You agree to the following terms:

To pay deposit by check, please mail to 3110 South Banker Street, Effingham, IL 62401 made out to the Luxury Bus. You must still provide a credit card to guarantee this contract even if the deposit is being paid by cash or check. **THE DEPOSIT IS NON-REFUNDABLE.** If paying by credit card, please fill out information below and fax it to **(217) 347-7555 or by email at info@theluxurybus.com.** We must receive this fully completed contract and deposit before the vehicle is considered reserved. If a credit card deposit is taken over the phone for a deposit and the contract is not sent back signed after 5 business days, your credit card deposit will be used as the authorization (your approval signature) as to the above terms and conditions and contract total. The balance due above will be by credit card below for a reservation not canceled properly. If you would like to pay the balance due by check, the check must be received at least 2 weeks prior to the date of service. Otherwise, payment should be made with credit card 48 hours prior or cash the day of at time of pick-up. Please have your credit card ready so an imprint can be taken along with your ID. You have read the above information and understand the payment possess with The Luxury Bus. I agree to pay all costs of collections, court costs, investigation fees and reasonable attorney fees incurred by The Luxury Bus in an effort to collect

amounts owed pursuant to this contract. Any violation may result in early termination, with **NO REFUND** in our complete and sole discretion. 1. No alcohol consumed by anyone under 21 years of age. 2. No smoking inside vehicles, \$250.00 charge per incident. No exceptions. 3. Clean up fee for vomit is \$250.00 4. Any unruly persons will be dropped off at the sole discretion of the driver or The Luxury Bus without refund. You are responsible for the conduct of any person entering or using our vehicles and you are responsible for any damages or violations they may cause. 5. We will not be responsible for any lost, damaged or stolen property. 6. No illegal drug use of any kind. 7. For safety reasons, some vehicles are equipped with recording cameras, you will be recorded. Customers agree that replacement vehicles may be substituted in the event of any major mechanical issues, vehicles involved in an accident, etc. We do not guarantee color of vehicle, we take requests only. Due to the nature of our business, we do not guarantee all TV's, and all of the light features will operate at time of rental. Contract obligations: You understand and agree to the length and usage along with any charges and further. You agree to pay for any and all damages your party may cause during the rental periods. You also agree to the above Vehicle Rules and Regulations. All damages are the sole discretion of the driver. You understand and agree to pay the entire contract price if cancellation policy is not followed. Our contract is complete once The Luxury Bus picks up your group. The number of hours you agree to on the contract is the minimum hours the customer agrees to pay. No Aux cords will be provided, all cords must be provided by the customer.

For pick-up/drop-off orders, a 15 minute grace period will be given. A \$100.00 wait time will be charged after the vehicle has been waiting for 30 minutes. Your time starts at the time the contract states. If at any point you or your party are running late, it runs on your time. No additional time will be given unless paid for on our per hour rate at the discretion of the driver, with a maximum increase of 2 hours.

The entertainment poles that are in our vehicles are for aesthetics only and are not safe for climbing or hanging upside down on, etc. If doing so, and injuries occur, The Luxury Bus is not responsible for any bodily damages or hospital bills that may occur.

Print Name _____ Date _____

Signature _____ Date _____

Gratuity(\$): _____ New Total (\$): _____ Signature: _____ Date: _____

CUSTOMER COPY